

APPENDIX 4: Technical Requirements Checklist

The following lists information required to be included in a charter school proposal pursuant to Indiana Code 20-5.5-3-3.

Information Required by Indiana Law	Section of Full Application Where Information Should be Inserted
Identity of Organizer Information Sheet	
School Name Information Sheet	
Age or Grade of Pupils to Be Enrolled Information Sheet	
School Purposes 1.4.A	
School's Educational Mission 1.4.A	
School's Educational and Organizational Goals 2.A	
Curriculum and Instructional Methods 1.4.D	
Methods of Pupil Assessment 1.4.E	
School Calendar 1.4.B	
Admission Policy and Criteria, subject to IC § 205.5-5 1.3.C	
Plan for Compliance with any Applicable Desegregation Order 1.3.C	
Personnel Plan, including methods for selection, retention and compensation of employees 1.4.F	
Arrangements for providing teachers and other staff with health insurance, retirement benefits, liability insurance, and other benefits 1.4.F	
Description of Organizer's Organizational Structure 1.2.C	
Description of Organizer's Governance Plan 1.2.C	
School Governance Structure 1.2.C	
School Management Structure 1.2.C	
Description of Staff Responsibilities 1.4.F	
Budget and Financial Plans 1.2.E	
Description and Address of the Physical Plant 1.3.D	
Transportation Plan 2.C	
Date When Charter School Is Expected to Begin	
School Operations 2.D	
Date When Charter School Is Expected to Have	
Students in Attendance 2.D	